



Ashmore Scout Group

1 Community Drive, Ashmore QLD 4214
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INFORMATION FOR DEN HIRERS

DEN EVACUATION PROCEDURES

The Ashmore Scout Group is required by State legislation to advise all persons or groups who hire our Den of their obligations in relation to evacuation procedures in the event of an emergency. All hirers are to familiarise themselves with the following points:

- Evacuation procedures & maps are located at the five exit points from the building.
- The two main exit points are the front door to the northern end of the building, and rear door to the left hand side of the kitchen. These doors are marked with emergency exit lighting, which will remain on / turn on even when the building's power is affected.
- **These two exit points must be free from obstructions at all times.**
- The Den's assembly area is across Community Drive, in the grassed area to the northern side of the car park. The senior person / hirer present must ensure that all persons are accounted for.
- Persons are not to put themselves at personal risk, however all reasonable attempts to contain the emergency should be undertaken. Fire extinguishers are located at the front door, and immediately to the right of the kitchen servery (with fire blanket).
- There are no automatic fire alarms or Fire Service call points fitted within the building. Persons will be required to contact Queensland Fire and Emergency Services (QFES) on triple zero (000), providing the Den address of **1 Community Drive, Ashmore**. Contact is also to be made with a representative of the Group.
- The evacuation procedures are required to be given to regular hirers at intervals of no more than one year.

Yours in Scouting,

Stuart McConaghy, Group Leader

***This document is to be attached to Form F19 Property Hire Agreement.
Scouts Australia promotes a No Smoking Policy within Scout buildings.***

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